

# **JOB DESCRIPTION**

# EXECUTIVE, STRATEGIC PLANNING AND INVESTOR RELATIONS MARKET INTELLIGENCE AND STRATEGIC COMMUNICATIONS

## **Roles and Responsibilities**

- 1. Initiate benchmarking to position Labuan IBFC as the preferred IBFC in Asia Pacific by providing market insights on other jurisdictions.
- 2. Involved and actively participate in discussion on strategic projects for developing Labuan IBFC as the preferred international business and financial centre in Asia Pacific.
- 3. Keep abreast with global developments and to propose possible developmental initiatives towards greater market developments of Labuan IBFC.
- 4. Assist in managing and attending to potential queries relating to Labuan IBFC products and services.
- 5. Assist HOU in engaging stakeholders, intermediaries, and key partners through effective promotional and operational.
- 6. Coordinate the market feedback to Labuan FSA whenever required to further develop the industry.
- 7. Work together with Labuan FSA to monitor and ensure marketing collaterals reflect accurate and up-to-date information on Labuan IBFC's regulatory framework, products, and services.
- 8. Assist the HOU to plan, manage and monitor the unit's budget.
- 9. Perform any other functions assigned by the Executive Chairman or HOU from time to time.

## MINIMUM REQUIREMENTS

- 1. Possess at least a bachelor's degree in the relevant field with at least 2 years of related working experience focusing on international business.
- 2. Must have good interpersonal, communication, problem-solving, analytical thinking, and report writing skills.
- 3. Sound knowledge of international events, economic and financial conditions, current affairs, and competitive business analysis.
- 4. Knowledge in Labuan IBFC regulations and activities will be an added advantage.
- 5. With aims to penetrate China market, candidate with Mandarin proficiency will be an added advantage.
- 6. Must exercise a high degree of independent judgement, initiative and able to prioritise work assignments and meet tight deadlines.



# For interested candidates, please email your updated resumes to <u>hrpm@labuanfsa.gov.my</u>.

## ABOUT LABUAN IBFC

#### ASIA PACIFIC'S LEADING INTERNATIONAL BUSINESS AND FINANCIAL CENTRE

Labuan International Business and Financial Centre (Labuan IBFC), Malaysia, through our internationally recognised yet business-friendly legal framework, is the preferred international business and financial centre in Asia. Established in 1990, Labuan IBFC is regulated by the Labuan Financial Services Authority (Labuan FSA), statutory Regulator under the purview of the Ministry of Finance, Malaysia.

As a jurisdiction, we offer global investors and businesses the benefits of being in a well-regulated and supervised jurisdiction, which adheres to international standards of compliance in tax transparency. We also provide fiscal neutrality and certainty in a currency neutral operating environment. Labuan IBFC, located in the centre of Asia, boasts a cost-efficient enabling environment making it an ideal location for substance creation for both global businesses looking at penetrating Asia or Asian entities aiming to go global.

Offering a wide range of business structures and investment solutions catered to cross-border transactions and international business dealings including fintech-related solutions. We also provide services and solutions in niches such as risk management, commodity trading, reinsurance, wealth management, international business companies and Islamic financial services. Operating with clear and comprehensive legal provisions, guidelines and practice notes, enforced by a single regulator, Labuan FSA, Labuan IBFC provides an ideal jurisdiction for both corporates and high-net-worth individuals with international exposure.

To keep up with everything about Labuan IBFC, follow us on LinkedIn, Facebook or Twitter @LabuanIBFC. Alternatively, visit <u>www.labuanibfc.com</u>.